

CHAPTER IV - BOARD OF SELECTMEN

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Section 4-1. Composition

There shall be a three (3) member Board of Selectmen consisting of a First Selectman and two (2) other Selectmen. The Board shall be elected every two years in the odd numbered years. No more than two (2) members of the Board shall be members of the same political party. No member of the Board of Selectmen shall hold any other Elected Town Office except Justice of the Peace.

Section 4-2. Meetings

- A. The Board of Selectmen shall hold Regularly Scheduled Monthly Meetings.
- B. Special meetings may be called at any time by the First Selectman or by any two (2) Selectmen. Two members shall constitute a quorum for the transaction of business at any Regularly Scheduled or Special Meeting.
- C. No vote shall be adopted by fewer than two (2) affirmative votes, except a vote to adjourn or to set the date of the next Meeting.
- D. At each Regular and Special Meeting of the Board, there shall be set aside a time for public participation during which time any member of the public may address the Board concerning any matter.
- E. The Board shall appoint someone to keep the minutes and to record all votes and other actions taken by the Board.

Section 4-3. General Powers of the Board of Selectmen

- A. The Board of Selectmen shall have all of the powers, duties and responsibilities conferred upon it by this Charter and the General Statutes and all powers proper, incidental or convenient to their exercise.
- B. Except as otherwise provided in this Charter, the Board shall have all powers, duties and responsibilities which were conferred on Boards of Selectmen when this Charter was adopted and which may be conferred upon said Board by any General Statute, Special Act, or Amendment, thereto, enacted after this Charter is adopted.
- C. The Board shall have the authority to apply for and enter into agreements with State and Federal Agencies for the purpose of receiving and expending funds when such grants would not incur any additional financial obligations on the Town. Where such grants do involve financial obligations other provisions of this Charter concerning the appropriations should apply.
- D. The Board of Selectmen shall have all powers conferred upon it by Resolution or Ordinance.

Section 4-4. General Duties and Responsibilities

The Board of Selectmen shall: ensure that the acts, policies, Resolutions and Ordinances of the Board and Town Meeting are carried out and implemented, except where such act, policy, Resolution or Ordinance specifies otherwise; conduct a continuous review of the current and projected administrative, fiscal and capital needs of the Town; prepare and publish an Annual Report setting forth the amount, purpose and proposed method of financing projected capital expenditures; obtain such information as may be required from any Office, Board, Agency or Commission in order for the Board to carry out its functions and duties.

Section 4-5. Specific Powers

- A. The Board of Selectmen shall have the power to appoint members of all Boards, Agencies, Commissions and Offices pursuant to Chapter VII of this Charter.

- B. Acceptance of Gifts. The Board of Selectmen may accept gifts and dedications to the Town on behalf of the Town.
- C. Disposition of Town Property. The Board of Selectmen shall have the authority to dispose of any Town owned personal property whose value does not exceed \$5,000. The question of the disposition of all real property and of all personal property whose value exceeds \$5,000 shall be submitted by the Board of Selectmen to a Special Town Meeting.
- D. Filling of Vacancies. The Board of Selectmen shall fill unexpired terms of all vacancies that may exist on all appointed Boards, Commissions, Agencies and Committees. Vacancies may be filled without regard to any party affiliation but shall comply with state statutes on minority representation.
- E. Temporary Advisory Commissions. The Board of Selectmen may create temporary Advisory or Study Commissions to advise and make recommendations to the Board.
- F. Public Emergency. The Board of Selectmen may take such action as it deems advisable whenever a public emergency threatens the lives, health or property of citizens. Any declaration of a public emergency shall automatically stand repealed at the end of thirty-five days, unless re-enacted by the Board of Selectmen. Expenditures to meet an emergency shall be made in accordance with Sec. 9-5 of this Charter.
- G. Capital Improvement Program Committee. The Board of Selectmen shall appoint the members of the Capital Improvement Program Committee.
- H. Collective Bargaining Agreements. The Board of Selectmen shall have the authority to accept or reject collective bargaining agreements negotiated under the provisions of the Municipal Employees Relations Act.